

School Formal Package

Bringing people together

LEONDA
BY THE YARRA



A melbourne
event group venue



The easiest formal you'll ever plan

Your students have worked hard, and their big night deserves to be unforgettable. We're here to make that happen, with a celebration that feels effortless, exciting and completely them.

From mocktails on arrival to our Ice Cream Parlour dessert station, every detail is taken care of so you can enjoy the night right alongside your students. We manage the décor, security, photography and coordination, making it a smooth, stress-free experience from start to finish.

Teachers can unwind in their own lounge with tea and coffee service throughout the evening, while our team keeps the night running seamlessly.

Whether your school leans toward classic elegance or a night full of energy and celebration, we'll bring it all together with warmth, care and a whole lot of heart.

All you need to do is turn up and enjoy the magic.

“

The service leading up to the event was great and the service was great on the night too. The venue was also looking incredibly beautiful on the night.

EMILY



Food they'll actually eat

Teenagers can be fussy, and we get it. Our school formal menu is made to impress every kind of guest, from the selective eater to the one with the never-ending appetite.

Each course is designed to be generous, familiar and full of flavour. Freshly baked bread on arrival keeps everyone happy from the start, while alternating entrées and mains give plenty of choice without complication. Every plate feels like a treat, hearty enough to satisfy but still polished enough for a big occasion.

When it's time for dessert, the Ice Cream Parlour brings everyone together for a little fun, a lot of photos and a sweet finish that never fails.

We also make it simple for organisers by managing all allergies and dietary needs with care. Every student is looked after and no one leaves hungry. It's food that keeps the night easy, inclusive and full of smiles.

Package Inclusions

- Mocktail on arrival, soft drinks and orange juice served throughout the evening
- Baked bread per setting on arrival
- Alternating entrée, alternating plated main course
- Two sides served on the teachers' table
- The Leonda Ice Cream Parlour for dessert
- Tea and coffee available to teachers throughout the evening, with a dedicated teachers' lounge
- Choice of 13 coloured LED globe orb centrepieces set to your school colours
- "Let's Party" neon photo wall on black arch backdrop
- School logo projected on our in-room screen
- Lectern and microphone, basic PA for speeches and awards
- Professional DJ with basic dancefloor lighting for bookings of 300+ guests
- Security personnel at recommended ratios, controlled entry with optional bag checks on request
- First aid officer on duty
- Professional photographer service with images available for purchase after the event
- Dedicated event coordinator as single point of contact
- Premium venue furniture, white or black linen overlays, and linen napkins with choice of fold; book or drop
- Personalised guest list board displayed on white easel, table menus and table numbers
- 1 hour bump-in prior to event start, 30 minutes bump-out post event conclusion

* Beverage service will end half an hour prior to event conclusion





“

Everyone I spoke to about my event was helpful and responsive. Every question no matter how small was answered... on the night of my event everything was perfect!

DANIKA
YEAR 12 COORDINATOR



Filling cups, bellies and hearts



03 9819 1020 • events@melbourneeventgroup.com.au • melbourneeventgroup.com.au